

SCHOOL MEALS: A HEALTHY CHOICE

www.FCPS.org > departments > fiscal services > food services Email: food.service@fcps.org

CAFE PREPAY SPECIAL

Use www.cafeprepay.com <http://www.cafeprepay.com/> to prepay \$100-\$150 for your child's school meals in one transaction and get half of the 6% service fee credited back to your child's account! Purchase over \$150 in one transaction, and get 100% of the fee credited. The service fee will be credited to your child's account by the Food Service Department Accountant after receiving verification from Café PrePay.

Café Enterprise and Café PrePay

Café Enterprise is the point of sale software program the FCPS Food Service Department uses to account for all food sales to students. Café Enterprise is the software program used to process the student's transactions at the cash register (point of sale).

Café PrePay at www.cafeprepay.com is an online payment site for parents to place money on their child's account via the use of a credit card. Café PrePay communicates with the Café Enterprise software to transfer the online transactions into the student's account in the Café Enterprise accountability system.

Café Enterprise Features

- Processes the purchase of meals or other food items in a timely manner.
- Offers the opportunity for parents to place money on their child's account for the purchase of meals and/or other food items. Parents may also place money on the child's account, for meals only.

- The student's name and picture are identifiers that prevent unauthorized use of the student's account.
- Students in elementary grades are assigned a PIN number that will be used to access their account. Secondary students use an assigned student identification number throughout middle and high school to access their account.
- Students visiting other schools can access their account by simply entering their PIN number or student identification number.
- The student account remains active as long as the student is enrolled.
- Student account information may be emailed to parents, upon request.

Café PrePay Features

- This feature allows a parent to deposit money on their child's account through the internet using a credit card.
- Parents may place a minimum of \$25 on their child's account at any time using www.

cafeprepay.com; there is a 6% service fee charge on the transaction. This feature ensures that the child has funds for meals and/or other food purchases.

- The use of this feature can reduce the time a student spends in line because it reduces cash transactions.
- Parents may use the Café PrePay Web site www.cafeprepay.com to view their child's account balance and their child's transaction history for the past 30 days.
i.e. This history will list food items, meal purchases, money received on account, and the time and date the transactions occurred.

* Checks written to the school cafeteria and cash are also accepted. However, to prevent students from losing their money or check, parents may want to consider Café PrePay.

Questions ? - Please contact the Food Service Office at 301-644-5064.

FOOD SERVICE ANNOUNCEMENT

As part of the USDA Child Nutrition Programs, USDA approved snacks are available for sale in the school cafeteria during lunch. If you do not want your child to purchase snacks, you may send a signed note to the school food service personnel and they will place a note on your child's account. You may request the food service personnel to indicate on your child's account that it be limited to meals only.

SPECIAL DIETARY REQUEST FORM

Please note if your child has a disability and/or food allergy, you must provide the school food service personnel with a *Special Dietary Request Form* completed & signed by the parent/guardian and a physician or medical/healthcare provider; if you want the food service department to make meal modifications because of your child's disability or food allergy.

The *Special Dietary Request Form* along with a cover letter is available upon request from the cafeteria personnel.

If you have any further questions, please contact the food service department at 301-644-5064.

Nutritional Analysis: The Food Service Department offers meals (breakfast and lunch) that meet the nutritional analysis for school age children, set forth by the USDA. The meals must meet the criteria established under the Dietary Guidelines for Americans. Nutritional analysis reports are on file in the Food Service Office – 301-644-5065.

Program documents are available in alternate formats upon request, call Food Services Office at 301-644-5065, Maryland Relay Number (1-800-735-2258).

In accordance with federal law and U.S. Department of Agriculture policy, State Law, and the Maryland State Department of Education policy, discrimination is prohibited on the basis of race, color, national origin, sex, age or disability. To file a complaint of discrimination, write to USDA Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue SW, Washington, DC 20250-9410 or call 301-720-5964 (voice and TDD).

MEAL PRICES

Breakfast –	\$1.10 Elementary
	\$1.35 Secondary
Lunch –	\$2.00 Elementary
	\$2.25 Secondary
Students qualifying for reduced price meals –	\$.30 Breakfast
	\$.40 Lunch
Adult Lunch Price –	\$3.75

Ala Carte Prices

- Milk – 1/2 pt. – \$.40
- Ice Cream – \$.80
- Fruit Smoothie – \$.80
- Cookie – \$.50
- Bear Grahams – \$.50
- Gold Fish Crackers – \$.50
- Bottled Water – 8 oz. – \$.60

INCLEMENT WEATHER:

When schools are delayed one hour – Breakfast will be served.

When schools are delayed two hours – Breakfast will not be served.

When schools are delayed and then closed, and students have arrived to attend school-based daycare, the daycare is solely responsible for student meals.

Food Services is not responsible for meal service, regardless of the student's eligibility, when schools are not in session.